

Host Organization Responsibilities

Community Resource Support Person

While LivingWorks does not require a Community Support Resource person (CSR) for ASIST workshops, however, having one available is strongly recommended, particularly when working with populations at elevated risk of suicide.

Assistance can be provided if locating a CSR becomes challenging.

Training Venue

- Quiet room accommodating all participants
- Private space available for one-on-one participant support if required during training
- Space for participants to gather in a workgroup circle without tables

Room Setup

- Tables and chairs arranged in a semi-circle
- Table and chairs for two Trainers with access to power
- Additional table for participant materials

Audio/Visual Equipment

- Projector and screen or television monitor
- Individual familiar with operating the equipment



Participant Registration

Pre-register participants and provide workshop Trainer with a list of participant names, phone numbers, and email addresses at least two days before training to allow for certificate preparation and LivingWorks reporting requirements.

Food and Refreshments

Provide lunch, refreshments, and snacks or advise participants to bring themselves.

Community Resource List

Assist in compiling and provide workshop trainers with a list of local suicide intervention and support resources at least two days before training

Scheduling

Determine preferred training dates and times in consultation with the trainer.